



Dear Gym Magic Families,

We have some exciting news for you, the time has finally come for us to reopen our doors! In our last update, we mentioned that we would be reopening gradually and slowly, that still stands. We want to make sure that our procedures are working. This means maintaining a 6 ft distance between students and our staff during practice, at the entrance and at the exit. We expect to go through many adaptations and modifications, and we hope we can rely on your help as we navigate through this process.

We are opening in a 3 Step Process to better serve our families in this transition:

Step 1: The week of June 1st our Boy's & Girl's Gymnastics Team, Dance, Taekwondo and Swim classes begin.

Step 2: The week of June 8th our Recreational Gymnastics & Camps begin.

Step 3: The week of June 15 our Ninja Zone, Tumblebugs & Magical Moves classes begin.

We have worked diligently to ensure that our facility meets CDC and New Mexico standards and guidelines, so that our reopening will be safe for our students, families, and staff. We are actively monitoring the news regarding COVID-19 and following the latest recommendations from the CDC. Our staff has been hard at work preparing and modifying our facility, class schedules and protocols.

We have also created guidelines for our staff and our Gym Magic families that we ask be followed. We all have to play a part in being responsible. We have communicated with industry leaders and done our research on New Mexico guidelines so that we can do our part and open our doors once again.

General Guidelines

- All adults are asked to wear a face mask/covering while in the facility to abide by the Governor's mandated order. Students will not be required to wear face masks/coverings during their class but they do have the option to do so. Face masks/coverings can be considered dangerous in the event of exercising. We do ask that your student(s) wear a face mask/covering while they are entering and exiting the facility or using the restroom.
- We ask that only one parent/guardian or non-participating individual enter the Gym Magic facility with their student(s). If you must bring a child with you into the lobby, the child must stay with you and not leave your space. Please limit items brought from home.
- We encourage the drop off of your student(s), but understand that some individuals prefer to watch their student(s) class. If you choose to do so, we ask that you practice physical distancing and avoid congregating.
- Temperatures will be taken by touchless, no-contact thermometers for all customers and our staff entering the facility at all times. Individuals with a temperature of 99.4 or higher will not be permitted to go into the Gym Magic facility.

- A short questionnaire will be asked of each customer and staff (this questionnaire can be found on our website at <https://www.gymmagic.com/covid-waiver>).
- Upon entering the facility, we will have hand-sanitizing stations available, as well as throughout the facility. Our staff will frequently remind students to use these stations.
- We ask that your student bring their own water bottle to class as our regular water fountains will be disabled with only the water bottle filler in operation. We ask that those using it respect physical distancing (6 ft apart)
- We ask that all parents/guardians take advantage of our online and over the phone customer service. Email: Support@gymmagic.com, Web Form: www.gymmagic.com/contact & Telephone 575.523.1616

What We Are Doing On Our Part As Gym Magic Kids

- For employee protection, our staff and instructors will be required to wear face masks/coverings or face shields and wash their hands prior to classes, as well as after. They will also be sanitizing their hands frequently. (no N-95 or medical masks, which are reserved for the healthcare workers)
- All of our staff have been tested for COVID-19 upon returning to work.
- We are screening all of our employees who will be working at our facility for symptoms of COVID-19.
- Temperature screenings of employees will be taken upon arrival. We will be using no-touch thermometers and their normal temperatures should not exceed 99.4. If they do exceed this temperature, they will be asked to return home.
- We will practice recommended physical distancing (6') to the greatest extent possible
- We will prohibit congregating in breaks rooms and common areas, limiting capacity of those areas
- All employees are asked to stay home if feeling ill and report any symptoms of illness to their supervisor.
- We have closed off our foam pit and our ball pit for the time being.
- We have changed our class ratios in all of our programs to follow the state regulations.
- At this time we will not be offering makeup classes.
- All of our class times have been reduced by 10 minutes.
- We will be spraying our gym floors nightly with disinfectant to sanitize them.
- We will have traffic flow marked throughout the facility with 6' spacing.
- We ask that payments be made by debit/credit card or checks. No cash. This applies for Concession and the front office.
- We have taken out the toys in the children's play area for the time being.
- We will keep doors open when and where possible to improve ventilation. However, we will not open doors if doing so poses a safety risk to staff, students and patrons.
- Concession will have limited items for sale and only our concession staff will handle the items purchased.
- Coaches will promote a minimum of 6 feet physical distancing between coaches and students.
- Coaches will follow our new lesson plans that limit physical touch and/or spotting. Coaches will only step in when needed for child safety.
- We will do our best to reduce the need for lines, but if they are needed, we will have all students spaced out to be at least 6 feet apart.

- Students will be instructed to use hand sanitizer before each rotation and after each rotation (before getting on the bars/beams and after their turn. Students should also carry hand sanitizer in the backpacks.)
- We are removing our merchandise we have for sale. We will have limited stock behind the front desk. If you are interested in purchasing, please see the front desk. You will not be able to try on our merchandise.
- We have implemented an enhanced cleaning schedule throughout each day as a preventative measure for COVID-19, cold and flu viruses. We will be cleaning and sanitizing all surfaces such as mats, equipment, lobby areas and restrooms consistently throughout the day, as well as at the end of every night.

Parent/Guardian Responsibilities

- Talk with your student(s) about keeping a 6' distance
- Help your student(s) understand why things are changing within the facility and that it is for everyone's protection. No hugging or high fives, elbow touches are okay.
- Students should be instructed to cover any sneeze or coughs with their arm. Use hand sanitizer after sneezing or coughing.
- Ensure your student(s) and immediate household members are free from illness before coming to the facility (when in doubt, stay at home).
- We ask that all students bring their own backpack to house their personal belongings such as their shoes, water bottles, masks and hair ties. Their bags will remain alongside them throughout the whole class.
- Provide your student(s) with their own personal water bottle with their name on it and ask that they not share with others. For the students/guardians in the Tumblebug Gym upstairs, we ask that the parent/guardian limit the items they bring to class (no bags or backpacks) as we will have no seating or cubbies to be used to store or hold these items. If you have a fanny pack, we advise you bring and use these to store your personal belongings.
- The parent/guardian assisting the Tumblebug student in class will be provided with a small bin to place their water bottle, keys, phone, etc. if needed. There will be a bottle of hand sanitizer provided in each bin to use before class, after each rotation and at the end of class.
- We ask that you bring your student(s) dressed and ready for their classes.
- We ask that your students practice good hygiene before and after their visit to our facility. Proper hand washing requires at least 20 seconds.
- We ask them to use the bathroom before coming to class.

Program Specific Guidelines

- Class schedules may be adjusted in order to maintain physical distancing requirements, as well as enough time in between classes to clean and sanitize mats, equipment, and specific areas.
- All classes for students 4 years of age and younger will require a parent/guardian to assist them in class at all times as they may not understand the 6' distance requirement with the exception of swim students.
- We ask that all students and the parent/guardian wear shoes that can easily be taken off and put on (ex. sandals, slides, or Crocs; no high heels allowed on carpet in TB or main floor gym)
- If your student cannot follow physical distancing or Gym Magic's guidelines, we may ask that they be removed from their class.

- We have adjusted facility layouts for our classes to safely follow physical distancing protocols (equipment has been moved to different areas and some equipment removed temporarily (use of bean bags and such)).
- We will clean and disinfect frequently touched surfaces at least daily and shared objects each time they are used.
- We will use labeled containers for used equipment that has not been cleaned and disinfected with separate containers for clean equipment.

Main Gym

- Students will be entering through the center double doors and exiting through the other double doors alongside the gym wall.
- We ask that all students bring their own backpack to house their personal belongings such as their shoes and water bottles. Their bags will remain alongside them throughout the whole class.
- The new ratio for our main gym classes will be 5 students to 1 instructor.
- Each student will have a specific marked place during all rotations which maintain the 6' distance.
- Students from one class will remain together and not commingle with another class to also reduce cross contamination.
- Students leaving to use the bathroom will be asked to wear a mask.
- We ask that all students and the parent/guardian wear shoes that can easily be taken off and put on (ex. sandals, slides, or Crocs; no high heels allowed on carpet in TB or main floor gym).
- Cheer Stunting practice will be postponed at this time because the 6 ft distance cannot be maintained during stunting. New lesson plans have been created which will focus on tumbling, jumps, and routines.

Tumblebug Program

- The new ratio for our Tumblebugs classes is 1 instructor to 8 students with only ONE class in the room instead of two.
- We ask that all students and the parent/guardian wear shoes that can easily be taken off and put on (ex. sandals, slides, or Crocs; no high heels allowed on carpet in TB or main floor gym).
- We ask that the parent/guardian limit the items they bring to class (no bags or backpacks) as we will have no seating or cubbies to be used to store or hold these items. If you have a fanny pack, we advise you bring and use these to store your personal belongings.
- The parent/guardian assisting the student in class will be provided with a small bin to place their water bottle, keys, phone, etc. There will be a bottle of hand sanitizer provided in each bin to use before class, after each rotation and at the end of class.
- All props used in class will immediately be cleaned and disinfected after class.
- For our Kinderbugs class, our students will remain upstairs in the Tumblebugs class rather than transferring to the main gym mid-class to reduce cross-contamination.

Swim Program

- The new ratio for all swim classes will be 2 students to 1 instructor, semi-private lesson for 20 minutes.
- Our advanced swim classes, as well as parent based swim classes, will have our instructors teaching on land. All beginner swim classes will have the instructor in water.
- Covid-19 does not survive in properly maintained pool water.

- Our pools exceed these standards and are properly maintained with recordings taken three times daily.
- We will be limiting use of our changing rooms, and we ask that your student(s) come to class already dressed for their lesson.
- Our showers will be temporarily closed to reduce the possibility of contamination. They will be restricted to staff or emergency use.
- All toys for our Baby Splash and Waterbabies classes have been removed for the safety of the students. You are allowed to bring your own personal toys.
- Families will enter through the normal swim double doors. A new Swim exit has been created to provide better separation of families coming and going. This new exit is at the back of the pool area on your right. This provides direct access to the street. Please use the crosswalk.

Dance Program

- The dance ratio for all classes will be 5 students to 1 instructor.
- All Dance Classes for the ages 3-4 will require a parent/guardian to assist in the class due to their ages as they may not understand the 6' distance requirement. Five year old students will not require a parent/guardian for dance, but we do ask that parent/guardian be on site if needed.
- As students enter the dance studio they will be asked to place their backpacks alongside the studio mirror.
- We are requiring that students wear ballet slippers in class and that they only be used in the studio. Ballet slippers can be purchased at the front office or online.
- We have spaced out spots on the dance floor for our students to practice safe physical distancing.
- Barres will be cleaned and disinfected after each class.
- All props used in class will immediately be cleaned and disinfected after class or eliminated if adequate cleaning cannot be done on the prop.
- Our Dance/Gym Combo classes will be held in the dance studio for the whole class time to prevent cross contamination of one class with another class. The dance studio will be equipped with its own new gymnastics equipment needed for the gymnastics portion of the class.

End of Class

- Students will be excused from class on a staggered schedule. Students should end class by using hand sanitizer.
- Students will be taken outside to the pick up canopy area located to the west of the entrance while practicing physical distancing. This is where they will await their pickup with the exception of swim.
- We ask that all students be picked up on time.

Frequently Asked Questions

1. What happens if someone refuses to wear a mask upon entering the facility?

You can request a mask from:

<https://www.emailmeform.com/builder/form/97frS9fahq292waAbVbl0B>

- a. By not wearing a mask in Dona Ana County you can face up to a \$300.00 fine
 - b. Per Gym Magic Policy, if you do not wear a mask, you will not be allowed to enter the facility.
2. When will I be able to schedule a make up.

- a. Make ups are not allowed during this time. Any make-ups will be scheduled as soon as our schedule allows. Make-ups will not expire.
- 3. How are you handling Annual Membership Fees that were due between March and June?
 - a. Those charges have been applied and will be debited July 20th.