

FREE PROGRAM TO **ELIGIBLE** 3- or 4-YEAR-OLD CHILDREN IN LAS CRUCES

Our program accepts enrollees from Title 1 schools within the Las Cruces Public School district.

MONDAY-FRIDAY 8:00- 3:00 - AUGUST 1ST. 2024 -JUNE 25, 2025.

575-523-1616

STUDENT MEALS

Our program provides children with nutritious breakfast, lunch, and snacks at no cost to families. Mealtime is a perfect learning opportunity, and teachers use this time to teach skills and reinforce healthy eating habits.

FAMILY ENGAGEMENT

Family engagement is an essential component of our programs. Our PreK supports parents/families as their child's first and most important teacher. We have developed a Family Engagement Plan, which provides 90 hours of engagement activities throughout the school year. Families are invited to participate in all our events.

Health Screenings/ Developmental Screenings

Each child in the PreK program **must** receive the following health screenings by a school health care professional before the beginning of the program or within the first 30 days of attendance:

- ✓ physical examination
- ✓ current immunization

Additional screenings, ASQ will be completed at our facility at no cost to families. COVID guidelines prohibit outside visitors; therefore, your family doctor must complete dental, vision, and hearing within 30 days.

The Village is a five-star program, and Ashley's Garden is a five-star program that focuses on child development, growth, and learning to provide the greatest opportunity for success in kindergarten and later school years. Our Montessori-based & Frog Street curriculum utilizes a multi-sensory approach to learning— incorporating a comprehensive array of integrative movement activities and special programs which support NM PreK Early Learning Outcomes. We support the full participation of every child through curriculum components that address dual language learners while exposing the children to sign language and various cultures from the world. The curriculum is theme-based, with emphasis on learning through play and the development of positive social relationships, which leads to the development of academic skills. Families, who are children's first and most important teachers, are encouraged to participate in our program through an extensive list of activities. Our PreK programs are based on attendance and family involvement.

PreK ensures that every child in New Mexico has the opportunity to attend a high-quality, early childhood education program before entering kindergarten. The purpose of New Mexico PreK is to:

- increase access to voluntary high-quality pre-kindergarten programs;
- provide developmentally appropriate activities for New Mexico children;
- expand access to early childhood programs across New Mexico;
- support linguistically and culturally appropriate curriculum; and
- develop school readiness in those served.

PreK teachers carefully plan indoor and outdoor activities based on what children are required to learn in the following areas:

- listening, language, reading, and writing
- science
- counting, shapes, sorting, and measuring
- coordination, hygiene, health, and well-being
- art, music, and movement
- independence, problem-solving, thinking, and perseverance
- appropriate behavior, social skills, and being part of a group



PREK, EARLY PREK, MIXED-AGE REGISTRATION FORM

Class starts July 31, 2024/June 2025. our program is year-round. Program times are Monday through Friday – 8:00 am to 3:00 pm. **Required:** Parent participation in student activities/projects; parent meetings before the start of school; parent-teacher conferences three times a year; physical exam/screenings within 30 days of start date and attendance.

An after-hours care program (The Village Kids Club) is available Monday – Friday (7:45 am – 8:00 am and 3:00 pm to 5:30 pm) for those who need extended hours. State subsidies are accepted in the after-hour programs. **\$399.00** + tax monthly (**this price may be changed for the fall**).

Children must have reached their 3rd or 4th birthday before 12:01 am September 1 of the current year.

ENROLLMENT PRIORITIES

1. Children who reside in Hermosa Heights Elementary School district.
2. Children who reside in Title I school districts. (Check the LCPS website.)
3. Children who would not have an opportunity to attend a high-quality preschool.

WAITING LIST

Once capacity has been reached, children will be placed on a waiting list. As a spot opens, children will be chosen using the above criteria based on the enrollment application date.

ATTENDANCE POLICY

Parents must agree to a 95% attendance rate. Excused absences must have written doctor's excuse. Three days of unexcused absences = warning. Five days of unexcused absences = 2nd warning. Seven days of unexcused absences = dismissal from the program. **Late arrivals/early dismissals count as absences. COVID guidelines have relaxed the attendance policy.**

The following is required for registration:

- Completed application form
- Proof of date of birth
- 1 Copy of the Immunization Record and wellness exam signed by a physician.
- Religious or medical exemptions to these requirements must be submitted to school officials in writing by the State of New Mexico Health Department
- 1 copy of residency proof (current utility bills, mortgage commitment on existing residence only)
- Custody papers (if applicable)
- Copy of the (IEPs) if applicable
- Signed permission for screening: ASQ screenings

New Mexico PreK Annual Enrollment Form 2024-2025

<i>Date Received:</i>	<i>Initials</i>	PreK _____ Early P _____ Mixed Age _____	
<i>Age Eligible</i>	<i>Birth Certificate</i>	<i>Passport</i>	<i>ASQ:3</i>
<i>Hermosa Heights District</i>	<i>Title I school</i>	<i>Income Eligible:</i>	<i>ASQ: SE</i>

PART 1: PERSONAL INFORMATION—Please Print

Start Date _____

EMAIL: _____

AGE: Years _____ Months _____

PLEASE PRINT CLEARLY

CHILD'S NAME: _____ Male Female DATE OF BIRTH: _____
LAST FIRST MIDDLE INITIAL

NAME(S) OF PARENT(S) OR GUARDIAN(S):

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____

Mom's Occupation _____ Dad's Occupation _____

EMERGENCY CONTACT:

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____

PART 2: PRIOR CARE EXPERIENCE--Where did your child spend the most time in the last 12 months?

- Home care Head Start Pre-Kindergarten Childcare Center Family Childcare
 Preschool special education program Parents Other _____

Please initial and date:

1. _____ I agree to The village's attendance policy with a 95% attendance rate and only excused absences.
2. _____ I give permission for the following screening: ASQ.

PART 3: HEALTH INFORMATION--Please check the items below that apply to your child

- Delayed speech/language Hearing problems Vision problems Occupational therapy
 Concerns about child's development: Asthma Attention span Use of medication

Please list any other therapy child is receiving: _____

Please list health problems: _____

Please list physical limitations: _____

Please list allergies (including food): _____

Please list regular medications (prescribed and over the counter): _____

Physician: _____ Phone: _____ Last checkup: _____

Dentist: _____ Phone: _____ Last checkup: _____

Optometrist: _____ Phone: _____ Last exam: _____

Health Insurance: _____ PHONE: _____

MEDICAID: _____ PHONE: _____

PART: 4 AUTHORIZATION FOR PICK-UP (ID REQUIRED)

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____

NAME: _____ RELATIONSHIP: _____ PHONE: _____

The following people CAN NOT or DO NOT have permission to pick up:

NOT AUTHORIZED _____ Relationship _____

NOT AUTHORIZED _____ Relationship _____

TO BE CONSIDERED FOR ENROLLMENT:

- 1. YOU MUST ANSWER ALL QUESTIONS ON APPLICATION FORM**
- 2. ESPECIALLY IMPORTANT -- INCOME ELIGIBILITY FORM.**

Signature of parent or guardian _____ Date _____

GYM MAGIC, INC.

ASSUMPTION OF RISK, WAIVER OF LIABILITY, MEDICAL AUTHORIZATION

As legal guardian of (child's name) _____, I recognize that potentially severe injuries, including permanent paralysis or death can occur in sports or activities involving height or motion, including but not limited to gymnastics, dancing, tumbling, trampoline, tumble track, cheerleading, swimming, and adult fitness. In addition, swimming or any activity in or around water can result in brain damage or drowning. I am also aware that participation in the after-school program can involve transportation to and from various field trips/after school program and as a result my child could be injured or killed in a vehicular accident. Being fully aware of these dangers, I voluntarily consent to the aforementioned person participating in any and all Gym Magic Inc. programs, camps and activities and I ACCEPT ALL RISKS associated with that participation.

In consideration for allowing my child or myself to use these facilities, I, on my own behalf and the behalf of my child and our respective heirs, administrators, executors and successors, hereby COVENANT NOT TO SUE and FOREVER RELEASE Gym Magic, Inc., its officers, directors, shareholders, employees or agents from all liability for any and all damages or injuries suffered by my child or myself while under the instruction, supervision, or control of Gym Magic Inc., without limitation, those damages or injuries resulting from acts of negligence on the part of its officers, directors, shareholders, employees or agents.

In the event of an accident or emergency I would like my above-mentioned child to be taken to a hospital for medical treatment and I hold Gym Magic Inc. and its representatives harmless in their execution of this action. Additionally, I hereby agree to individually provide for all possible future medical expenses, which may be incurred by my child or myself as a result of any injury sustained while participating at or for Gym Magic Inc.

I have read and understand this ASSUMPTION OF RISK and WAIVER OF LIABILITY and MEDICAL AUTHORIZATION and I VOLUNTARILY affix my name in agreement.

Parent, Legal Guardian's Signature _____ Date _____

Your participation in a Gym Magic, Inc. gives Gym Magic permission to photograph, video tape or use a likeness in advertisements or promotions for Gym Magic.

Signed: _____ Date _____

New Mexico PreK Annual Enrollment Form FY23-24

All information should be the same as the Childcare Assistance application if applicable.

Program Type: :PreK : PreK Plus : Early PreK : Early Plus : Mixed PreK : Mixed Plus
: Head Start Dual Enrollment : Head Start Blended Enrollment

PreK Student Information

Legal First Name: _____ Legal Middle Name: _____ Legal Last Name: _____
Suffix: _____

Date of Birth: _____ Verified by Birth Certificate: Gender: Male Female

Ethnicity: (Circle One) – Colombian, Ghanaian, Guatemalan, Iranian, Irish, Jamaican, Kenyan, Lebanese, Mongolian, Nepalese, Nepali, New Zealander, Nigerian, Polish, Punjabi, Russian, Swedish, Afghan, African, American, Arab, Argentinian, Armenian, Asian Indian, Australian, Austrian, Bangladeshi, Belgian, Brazilian, British Canadian, Bulgarian, Burman, Cambodian, Canadian, Central America, Chinese, Creole, Croatian, Cuban, Czech, Danish, Dominican, Dutch, English, Eskimo, Filipino, Finnish, French, French Canadian, Georgian, German, Greek, Hispanic, Laotian, Mexican, Norwegian, Puerto Rican, Roman, Romanian, Thia, Vietnamese. Other: _____

Decline to Identify - If families chose other or decline, it needs to be explained why in the comments.

****Program cannot choose Other or Decline to Identify for all children****

Hispanic: Yes No Primary Language: _____

Tribal Affiliation: _____

Race One: (Can choose more than one) American Indian/Alaskan Native, Asian, Black or African American, White, Native Hawaiian, Other: _____

Decline to identify: If families chose other or decline, it needs to be explained in comments.

****Program cannot choose Other or Decline to Identify for all children****

Supplement Funding: Part-time subsidy Full-Time Subsidy Private Pay Special Education

Homeless: Yes No

Mailing Address:

Address: _____

City: _____ State: _____ Zip: _____ County: _____

Click here if the Physical Address is the same as Mailing Address



Physical Address:

Address: _____

City: _____ State: _____ Zip: _____ County: _____

How long at this current address? _____

School District: _____

Elementary School your child will attend for kindergarten: _____

Current IEP: Yes No Need Referral: Yes No Referral Type: _____

I verify that the information provided in this application is accurate.

Families Must Sign Off on Enrollment Form

Parent/Guardian Printed: _____

Parent/Guardian Signature: _____ Date: _____

Program Printed Name: _____

Program Signature: _____ Date: _____





Child and Adult Care Food Program
LETTER TO HOUSEHOLDS



Name of Facility / Center / Site / Gym Magic/Ashley's Garden or The Village
EPICS # 1532420
Phone Number 575-523-1616

Instructions: This letter must accompany the Income Eligibility Application. Dear

Clear

Parent / Guardian or CACFP Participant:

Participates in the Child and Adult Care Food Program (CACFP) administered by the United States

Name of Sponsor/Facility / Center /

Department of Agriculture. Please help us comply with the requirements of the CACFP by completing, signing, and returning the attached statement as soon as possible. This information is necessary to decide the level of CACFP reimbursement your center is eligible to receive for the meals served to children and/or adult participants in our program. This form will be treated as confidential information. All participants in our program receive their meals free of charge, but the eligibility category determination affects the federal funding we receive. Foster Children: A foster child enrolled in our program, which is the legal responsibility of a welfare agency or court, may be certified as eligible for free meals regardless of the household income. Please refer to the instructions on how to complete the Income Eligibility Application form.

SNAP - Supplemental Nutrition Assistance Program (formerly the Food Stamp Program): If your household is currently receiving benefits under the Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR) and your child is enrolled in a childcare center you need only to list the case number sign and date the form.

If your household is receiving benefits under the Supplemental Nutrition Assistance Program (SNAP), Supplemental Security Income (SSI), Medicaid, or Food Distribution Program on Indian Reservations (FDPIR) and an adult in your home is enrolled in an Adult Daycare Center; then you need only to list their case number sign and date the form. Otherwise, an adult household member must complete the form and disclose the total current household income by source and the names of all household members. The person completing the form must sign, provide a social security number, and date when completed.

The income you report must be last month's total gross household income listed by source for each household member. If last month's income does not accurately reflect your circumstances, you may provide your annual income or use last year's income if no significant changes have occurred. If your household's income is equal to or less than the amounts indicated for your household's size on the chart below, your provider may qualify for maximum reimbursement rates. The Department of Agriculture defines a household as a group of related or unrelated individuals (not residents of a boarding house or an institution) who are living as one economic unit (i.e., sharing living expenses).

INCOME ELIGIBILITY GUIDELINES
(Effective From July,1,2023 To July,1,2024)

Table with 9 columns: Household Size, Year, Month, Every 2 Weeks, Week, Year, Month, Every 2 Weeks, Week. Rows include household sizes 1 through 8 and a row for 'FOR EACH ADDITIONAL FAMILY MEMBER'.

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Bianet Bustamante

Name of Sponsor / Center Representative

Signature of Sponsor / Center Representative

7/14/23

Date



Child and Adult Care Food Program
INSTRUCTIONS FOR COMPLETING THE INCOME ELIGIBILITY FORM



Name of Sponsor / Center / Site Gym Magic/Ashley's Garden or The Village	EPICS # 1532420	Phone Number 575-523-1616
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PARTICIPANT INFORMATION:

List all enrolled participants you are applying for who are in care. List

each enrolled participant's date of birth.

If you are applying for a foster child, list only one foster child on each form. A foster child may be eligible for free meals regardless of household income.

Child Care Centers: If the participant enrolled is in a Child Care Center and receives benefits through Supplemental Nutrition Assistance (SNAP) (formerly food stamps or Food Distribution Program on Indian Reservation (FDPIR), please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information.

Adult Day Care Centers: If the participant enrolled is in an Adult Daycare Center and receives benefits thru Supplemental Nutrition Assistance (SNAP) formerly, food stamps, Food Distribution Program on Indian Reservation (FDPIR), Supplemental Security Income (SSI) or Medicaid, please indicate the appropriate case number in the spaces provided and sign the form. Do not use the number on your card. You do not need to complete household and income information.

If you do not receive benefits and have no case number for participants enrolled at the center, you must complete all parts of the IEA (Household and Income information).

HOUSEHOLD AND INCOME INFORMATION

Not required to be completed if case# is provided above.

List all household members. A household is a group of related or unrelated individuals who are living as one economic unit (i.e., sharing living expenses).

Provide the most current income by source for all household members. This can be based on the most recent information the month prior to completing

the application. Reported income needs to be reported on the same. The income reported on the application must include all income before taxes and

before other deductions.

A foster child is defined as a ward of the court or welfare agency. Only the foster child's "personal use" income is listed.

Personal use income includes:

- Funds that are specified by the welfare agency as being for the personal use of the child. (If no funds are specified, the funds received from the welfare agency are not to be considered as income. Record "0" on personal income.)
- Money received from any source. This includes, but is not limited to, funds received from trust accounts, from the child's family, and earnings from the child's employment other than occasional or part-time jobs.

SIGNATURE _____

Date **7/14/23**

The adult family member completing the application must sign and date the application.

If the enrolled participant is not a recipient of benefits and has not provided a case number, the adult family member signing the application must provide a social security number.

If you do not have a social security number, check the "box" provided. Otherwise, failure to provide the social security number (if you have one) will make the Income Eligibility Application invalid and will reduce the level of CACFP reimbursement your family's Child Care Center receives for meals served to the children and/or adult participants enrolled for care in their center.



Child and Adult Care Food Program
INCOME ELIGIBILITY APPLICATION



Sponsor / Facility: Gym Magic/Ashley's Garden or The Village
EPICS ID: 1532420

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Child Care Centers: To apply for FREE meals - If you are receiving benefits under the Supplemental Nutrition Assistance Program (SNAP) or Food Distribution Program on Indian Reservations (FDPIR) fill in your child's name, date of birth, age, the SNAP Case number or FDPIR case number and sign the form. DO NOT complete other Household Members or income information.

**Adult Day Care: To apply for FREE meals - If the enrolled participant household is the recipient of the Supplemental Nutrition Assistance Program (SNAP) or receives Supplemental Security Income (SSI) or Medicaid (MED), complete name, DOB, age, SNAP, SSI, and/or Medicaid case number and sign the form. DO NOT complete other Household Members or income information.

Enrolled Participant(s) Information (attach additional pages if necessary)
Benefit Information (If applicable, check the type of benefit & provide the required case number)
*Child Care Centers Only-check a box
**Adult Care Centers Only- check a box

Foster Child (complete if a foster child is enrolling for care)

Check this box if this application includes a foster child. List the amount of the child's "personal use" monthly income.

All Other Household Members List the first and last names of each person living in your household, related or not (such as grandparents, relatives, or friends who live with you). You must include yourself and all children living with you. Attach another sheet of paper if you need to

Table for All Other Household Members with columns for First and Last Name.

Total Number in Households:

Household Income (Please indicate the source and amount of current income for all members of your household. Please follow the definition of income specified in the standards for determining free and reduced-price eligibility in your parent letter. If you receive more than one check from any of these sources, please indicate the total monthly amount received.)

Table for Household Income sources: Wages, Salary; Child Support (Alimony); Social Security; Pension or Retirement; Unemployment; Other Income.

If necessary, convert multiple income schedules to annual income (Multiply weekly income by 52, biweekly by 26, monthly by 12)

Total Income: \$ Weekly Monthly Annually (Check one)

PENALTIES FOR MISREPRESENTATION: I certify that all the above information is true, the food stamp or FDPIR number is correct, or all income is reported. I understand that this information is being given for the receipt of Federal funds, that institution officials may verify the information on the statement, and that the deliberate misrepresentation of the information may subject me to prosecution under applicable State and Federal laws.

Signature of Adult Family Member, Last Four Digits of Social Security Number, Date, and Check if no SS#

Privacy Act Statement

This explains how we will use the information you give us. The Richard B. Russell National School Lunch Act requires that, unless the participant's food stamp or FDPIR number is provided, you must include the social security number of the household member signing the statement or an indication that the household member signing the statement does not possess a social security number.

For Sponsor Use Only
Child Day Care Center, Adult Day Care Center, Approved Fee, Approved Reduced, Paid
Name of Sponsor: Gym Magic
Name of Person Approving Form: Bianet Bustamante